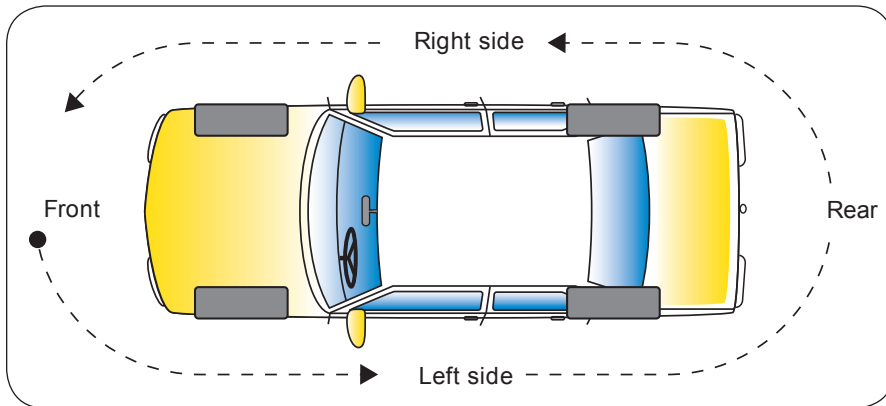


# Class 4 Restricted Pre-Trip Inspection

## Passenger vehicle pre-trip inspection — Class 4 (restricted)

The next pages detail the suggested pre-trip inspection of a restricted class 4 vehicle.

You should be able to complete this pre-trip inspection in less than 15 minutes.



### 1. Under hood

*As you approach, look under the vehicle for leaks. Check the following:*

<input type="checkbox"/> Licence plate	<ul style="list-style-type: none"><li>• check for licence plate</li></ul>
<input type="checkbox"/> Fluids	<ul style="list-style-type: none"><li>• check fluid levels and condition (for example, colour, smell) including: engine oil, engine coolant, power steering fluid, brake fluid and windshield washer fluid</li></ul>
<input type="checkbox"/> Belts	<ul style="list-style-type: none"><li>• ensure any drive belts have good tension with no cracks, frayed cord or missing teeth</li></ul>
<input type="checkbox"/> Hoses	<ul style="list-style-type: none"><li>• ensure hose connections are secure with no kinks, leaks, cuts, abrasions or cracks</li></ul>
<input type="checkbox"/> Battery	<ul style="list-style-type: none"><li>• check for visible corrosion or leaks</li><li>• terminal connections are secure</li><li>• battery is securely mounted</li><li>• battery fluid level (if accessible)</li></ul>
<input type="checkbox"/> Engine compartment	<ul style="list-style-type: none"><li>• check for fuel, oil or coolant leaks</li></ul>

*Close and secure hood.*

### 2. In passenger compartment

<input type="checkbox"/> Seats, seatbelts	<ul style="list-style-type: none"><li>• check driver's seat is adjusted for you and that seatbelt is in working order</li><li>• check that all seatbelts are in good condition and work well</li><li>• seats and passenger compartment is clean</li></ul>
<input type="checkbox"/> Mirrors	<ul style="list-style-type: none"><li>• ensure they're adjusted for you and that they're clean and free of cracks</li></ul>
<input type="checkbox"/> Windows/windshield	<ul style="list-style-type: none"><li>• ensure they're clean and free of cracks and that they open and close</li></ul>
<input type="checkbox"/> Documentation	<p>Ensure that all documentation is in the vehicle and is valid and up-to-date including:</p> <ul style="list-style-type: none"><li>• vehicle licence, registration and insurance</li><li>• logbook (if required)</li><li>• CVIP inspection report (if required)</li><li>• CVIP inspection decal on windshield (if required)</li></ul>

Start engine, check the following:

<input type="checkbox"/> <b>Instrument panel</b>	Ensure that all gauges and warning lights are working properly, and that they respond properly as the engine is started and warms up: <ul style="list-style-type: none"><li>• charge rate indicator or gauge — ensure voltmeter or ammeter works properly and the charge is good</li><li>• oil pressure indicator or gauge — ensure that it indicates normal pressure soon after engine starts</li><li>• coolant temperature indicator or gauge — check that indicator rises to normal operating temperature — light should go off after engine starts</li><li>• fuel gauge — indicates sufficient fuel</li><li>• instrument lights — ensure they work</li></ul>
<input type="checkbox"/> <b>Windshield wipers/washers</b>	<ul style="list-style-type: none"><li>• ensure wipers and washers work</li></ul>
<input type="checkbox"/> <b>Heater/defroster</b>	<ul style="list-style-type: none"><li>• ensure heater and defroster controls work including fan, in heater and defroster positions</li></ul>
<input type="checkbox"/> <b>Interior lights</b>	<ul style="list-style-type: none"><li>• ensure they work</li></ul>
<input type="checkbox"/> <b>Four-way flashers</b>	<ul style="list-style-type: none"><li>• check that both indicators on dashboard work (the exterior lights will be checked later as part of checking the turn signals)</li></ul>
<input type="checkbox"/> <b>Horn</b>	<ul style="list-style-type: none"><li>• ensure it works</li></ul>
<input type="checkbox"/> <b>Engine noises</b>	<ul style="list-style-type: none"><li>• listen for unusual sounds</li></ul>

### 3. Circle check

Turn on left-turn signal and low-beam headlights.

Walk to the front of vehicle to begin circle check.

- Conduct circle check by walking counter-clockwise to face traffic. Be particularly cautious when you're walking with your back to traffic.

<input type="checkbox"/> <b>Lights</b>	As you inspect the vehicle, check all lights: <ul style="list-style-type: none"><li>• ensure they work</li><li>• lenses are clean and not cracked</li><li>• lenses are correct colour</li></ul>
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- Check that left-turn signal, low-beam headlights, tail lights and licence plate lights are working.

Return to driver's seat.

Turn on right-turn signal and high-beam headlights.

<input type="checkbox"/> <b>Lights</b>	<ul style="list-style-type: none"><li>• check right-turn signals, high-beam headlights, licence plate light and brake lights</li></ul>
<input type="checkbox"/> <b>Mirrors</b>	<ul style="list-style-type: none"><li>• ensure they are securely attached</li></ul>
<input type="checkbox"/> <b>Doors</b>	<ul style="list-style-type: none"><li>• ensure they open and close securely</li></ul>
<input type="checkbox"/> <b>Exhaust system</b>	<ul style="list-style-type: none"><li>• ensure it's in good condition</li><li>• no leaks</li><li>• muffler is securely fastened</li></ul>
<input type="checkbox"/> <b>Fuel cap</b>	<ul style="list-style-type: none"><li>• ensure it's present and secure</li></ul>
<input type="checkbox"/> <b>Body</b>	<ul style="list-style-type: none"><li>• check for body damage</li></ul>
<input type="checkbox"/> <b>Tires/wheels</b>	<ul style="list-style-type: none"><li>• check tires for inflation, signs of bulges, sidewall separation, cuts to cord, exposed or frayed belts</li><li>• adequate tread depth</li><li>• check wheels for damage</li><li>• ensure wheel lugs are secure, not missing, broken or loose (if visible)</li></ul>
<input type="checkbox"/> <b>Licence plate</b>	<ul style="list-style-type: none"><li>• check for licence plate and decal</li></ul>
<input type="checkbox"/> <b>Trunk</b>	<ul style="list-style-type: none"><li>• ensure trunk lid opens and closes securely</li><li>• check spare tire and jack</li><li>• ensure propane tank, if present, is secure and not leaking</li></ul>

Return to driver's seat. Turn off headlights and right-turn signal.

#### 4. Brake response tests

*Perform these steps:*

1. Depress brake pedal.
2. Shift transmission into low gear.
3. In low gear, gently tug against the parking brake. The brake should hold the vehicle.
4. Release the parking brake.
5. Move the vehicle ahead and apply the foot brake to check brake response.

**Note:** Whenever possible, have an assistant check the brake lights for you.

#### driving tip

As you circle the vehicle conducting the pre-trip inspection, check each tire and wheel.