

# B.C. Class 1 Mandatory Entry Level Training (MELT)

We've committed to making our highways safer for everyone in B.C. by introducing MELT for new Class 1 commercial driver's licence applicants, starting October 18, 2021.

The Class 1 MELT program aligns with the national Class 1 entry-level training standard introduced as part of the National Safety Code in February 2020, and with mandatory Class 1 entry-level training standards in other Canadian provinces.

Consultation with the trucking and commercial driver training industries over the last two years provided valuable input to support the development of B.C.'s Class 1 MELT program. Thank you for sharing your perspectives and experiences to help make B.C.'s transition successful.

We've put together the following information to support the driver training schools and instructors in creating their MELT courses. Please also review the MELT government announcement and the FAQ's and contact your Driving School Inspector if you have any questions.



# Authorized schools may deliver B.C.'s Class 1 MELT course

To become an authorized driver training school ready to deliver B.C.'s Class 1 MELT course, please refer to the following:

- Review MELT requirements
  - » review this document
  - » review the curriculum framework available on dtcbc.com
  - » meet facility and vehicle requirements
- Register instructors in MELT training courses
  - » provide scheduling feedback for MELT training courses – watch for a 'driver training survey' in an email to schools
  - » check MELT training course registration details – available soon at dtcbc.com
  - » register instructors in free MELT training courses
- Become authorized to deliver the B.C. Class 1 MELT course
  - » following the curriculum framework provided by ICBC, complete a course outline specific to how your school will deliver the course
  - » provide ICBC with your course outline
  - » sign a B.C. Class 1 MELT agreement with ICBC; available soon at dtcbc.com
  - » authorized schools will be listed on dtcbc.com



## Review MELT Requirements

- Review Curriculum Framework
- Meet facility and vehicle requirements



## Register instructors in MELT training

- Ensure your school has instructors with theory and practical designations



## Become MELT authorized

- Confirm delivery requirements
- Sign a B.C. Class 1 MELT agreement with ICBC



## Deliver MELT

- Be listed on dtcbc.com
- Offer the Class 1 MELT course

# Training materials provided to schools to develop Class 1 MELT courses

Training and course resource materials for the Class 1 MELT course will be available to schools and instructors in the spring, prior to the MELT program start date of October 18, 2021.

Class 1 MELT instructors will be provided the following materials and trained to use them as part of their MELT orientation:

- Curriculum Framework – Class 1 MELT course standards and learning outcomes
- Student Guide – Class 1 course content and additional information for student reference
- Classroom Lesson Plans – guide for teaching, including tips and activities
- Practical Lesson Plans – guide for teaching, including tips and checklists
- Practical Assessment Forms – assessments for practical activities
- Theoretical Assessment Forms – assessments for classroom and theoretical activities
- Other presentation slides, course forms and handouts



# Become a Class 1 MELT instructor

Class 1 driver training instructors and air brake instructors will deliver B.C.'s Class 1 MELT course.

It's important that a consistent and high standard of training is maintained for B.C.'s Class 1 MELT course, regardless of who is delivering the training.

Existing Class 1 instructors will be given the opportunity to re-certify to the new Class 1 MELT standard for their Class 1 practical and theory instructor licence designations at no charge during the transition phase to the new B.C. Class 1 MELT framework.

## Requirements for Class 1 instructors to become a MELT instructor are summarized below:

- Register in and successfully complete the MELT Orientation Course (MOC)
  - » Required to teach any component of MELT (excluding air brake theory).
- Register in and successfully complete the Approved Instructor Theory (AIT) course
  - » Required if you are a Class 1 practical instructor who would like to get your theory instructor designation to teach the theory portions of MELT (current GLT designations accepted).
- Moving forward, the training courses for new Class 1 instructors for a practical or theory licence designation will include all of the necessary MELT orientation training to allow you to teach MELT. The AIT course will be maintained for new instructor applicants for a Class 1 theory designation.

## Existing Class 1 instructors can be re-certified through the following:

- MOC training
  - » Required by instructors teaching any component of MELT (theory or practical)
  - » 2.5 days (7 x 2.5hr) sessions delivered virtually on Zoom
- AIT training
  - » Required by instructors teaching MELT theory components
  - » 5 day sessions delivered virtually on Zoom
  - » Not required for instructors with current GLT designation\*

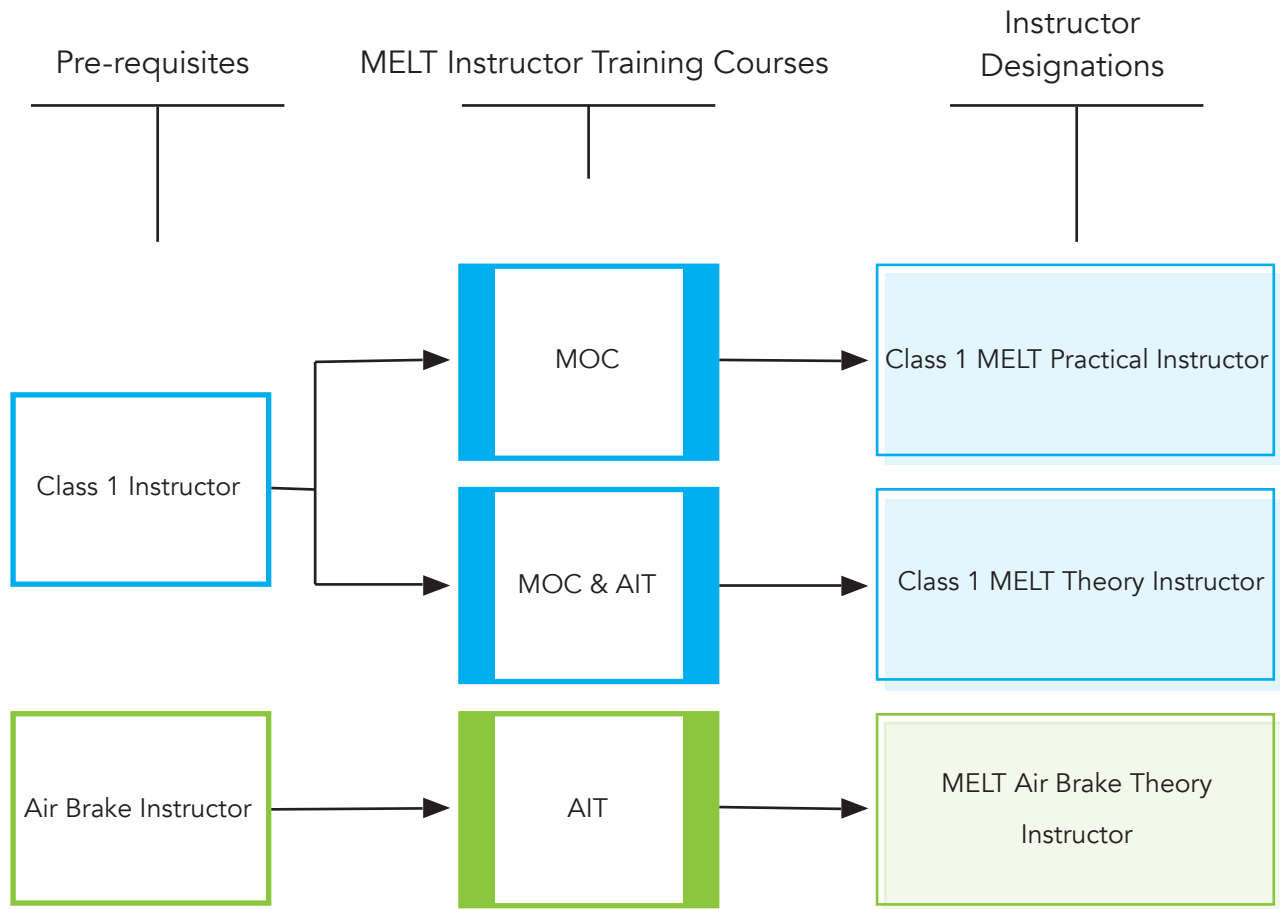
## Requirements for air brake instructors to teach MELT air brake theory are summarized below

- To teach the air brake theory module of the B.C. Class 1 MELT course, instructors must have an air brake certificate of qualification and have completed the AIT.
- Air brake instructors are not required to have their Class 1 instructor licence, but they are limited to only providing instruction for the MELT air brake theory module.
- AIT training
  - » Required for air brake instructors teaching MELT air brake theory
  - » 5 day sessions delivered virtually on Zoom
  - » Not required for instructors with current GLT designation\*

\*AIT is the equivalent of the current GLT course, renamed to recognize other theoretical training programs. The existing GLT designation is accepted in lieu of the AIT.



## SUMMARY OF INSTRUCTOR TRAINING REQUIREMENTS

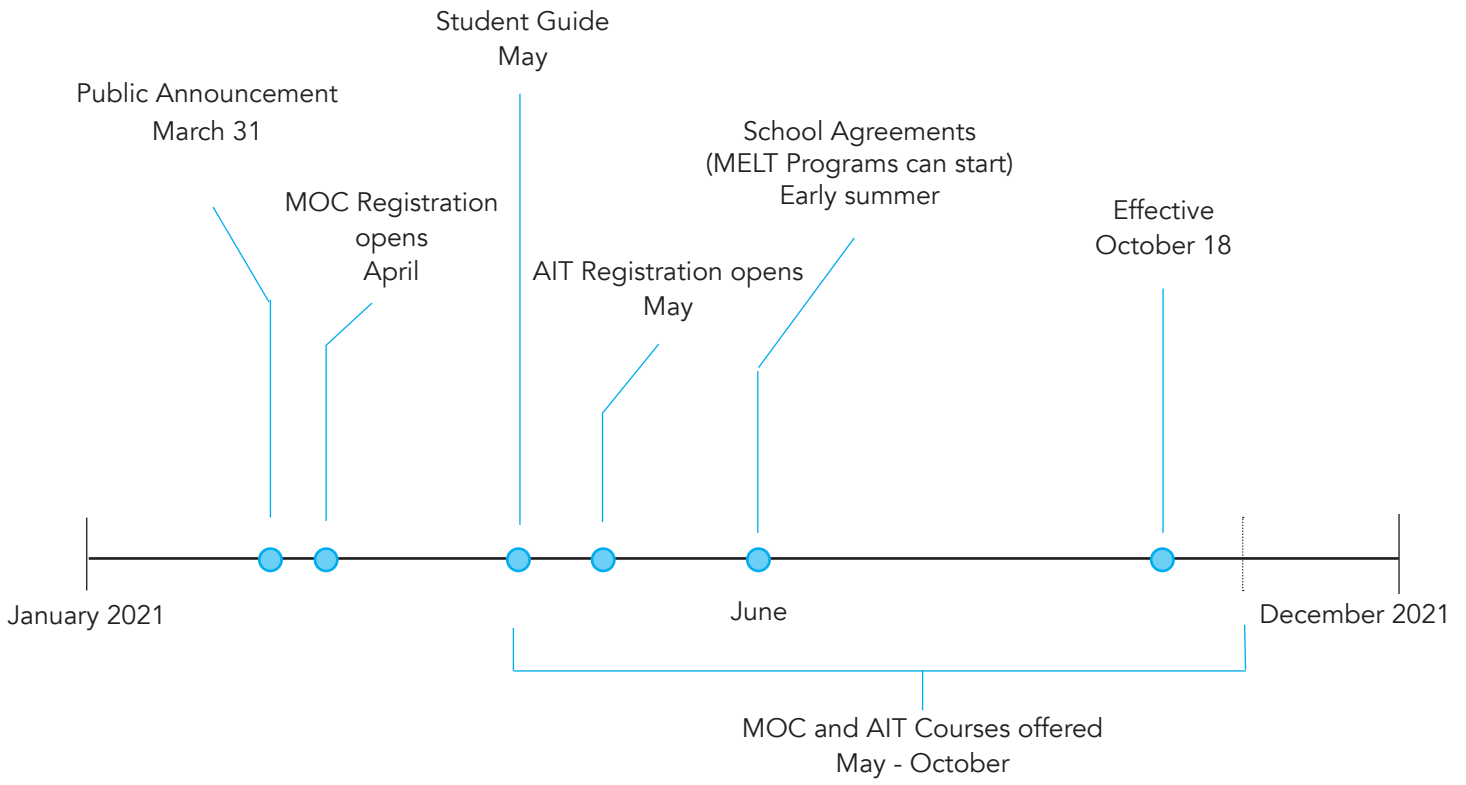


Class 1 instructors that are not interested in providing B.C. Class 1 MELT instruction, may choose to deliver other Class 1 training outside the MELT course.

However, to maintain their Class 1 instructor designation it is necessary to re-certify as a Class 1 instructor by completing the free MOC training during the transition phase, even if they do not intend to teach the B.C. Class 1 MELT course.

B.C. is requiring all existing and any new Class 1 instructors to meet the new Class 1 MELT course standard of instruction. Existing Class 1 instructors who do not complete the MOC training will be downgraded to a Class 2/3/4 driver training instructor designation.

# CLASS 1 MELT DRIVER TRAINING INDUSTRY ROLL OUT - KEY DATES



- Class 1 MELT Curriculum Framework and FAQs are available on [dtcbc.com](http://dtcbc.com)
- Supporting training and resource materials will be made available soon on [dtcbc.com](http://dtcbc.com)