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March 15, 2018

**Attn: c.a.r. shop VALET participants**

**RE: Audatex (ADXE) Estimate Handling update**

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Good morning,

As previously communicated, effective Monday March 12, ICBC is no longer accepting new ADXE generated estimates. Should you receive a previously written ADXE estimate, please contact the Express Estimating department ADXE Designate as indicated on the Express Estimate schedule for assistance.

For authorized ADXE claims that are currently in process (in the shop with repairs started) you will have the ability to submit a supplement for these estimates using AWE and ADXE up until March 31. For any supplements after March 31, you will need to contact the Express Estimating ADXE designate for direction and assistance.

We also want to take this time to remind everyone to please ensure you submit any outstanding ADXE estimates for payment as soon as possible to ensure adequate time for payment processing.

Again, thank you for all your assistance transitioning onto the Mitchell estimating platform.

Sincerely

Patrick Welford, Manager  
Operations Vehicle Estimating Services